

(All directions are in italics and in parentheses. Please delete all directions before sending in your chapter bylaws. After filling in blanks, please remove all underlining and italics.)

ARTICLE I—NAME

The name of this organization shall be Georgia _____ Chapter of The Alpha Delta Kappa Sorority, Incorporated. Georgia _____ Chapter was chartered on _____ (*date*), in _____ (*city*), Georgia.

ARTICLE II—PURPOSE

The purpose of Georgia _____ Chapter Alpha Delta Kappa shall be to promote the purposes set forth in ARTICLE II of the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated.

ARTICLE III—MEMBERSHIP

Refer to ARTICLE III in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated, for information on membership, transfer, resignation, reinstatement, termination, Omega Chapter, and dues, fees, and assessments. See also the Georgia _____ Chapter Policies and Procedures Manual for dues, fees, and assessments.

Section 1. Election procedures for membership

- a. When only one (1) negative vote is received, the written reason shall be read to the chapter, and its validity, following discussion, shall be determined by a majority vote of chapter members present. If the reason is not valid according to chapter vote, it shall be considered an affirmative vote.
- b. A proposed member who receives an affirmative vote shall be notified within one week following the meeting at which she was accepted.

Section 2. Dues

- a. A portion of chapter dues may be used to help defray expenses for a delegate(s) to attend International, regional, state, and district meetings.
- b. The amount and use of the delegate fund shall be as designated in the approved chapter budget and the Georgia _____ Chapter Policies and Procedures Manual.

ARTICLE IV—CHAPTER ORGANIZATION

Refer to ARTICLE IV in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated.

ARTICLE V—SUSPENDING AND REVOKING OF CHARTERS

Refer to ARTICLE V in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated.

ARTICLE VI—INTERNATIONAL EXECUTIVE BODIES

Refer to ARTICLE VI in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated.

ARTICLE VII—OFFICERS

Refer to ARTICLE VII, Section 3 in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated, and the Georgia _____ Chapter Policies and Procedures Manual.

Georgia _____ Chapter shall have a president, president-elect and/or vice president, secretary, treasurer and immediate past president. The offices of corresponding secretary, historian, sergeant-at-arms and chaplain shall be optional.

Section 1. Nomination

- a. A nominating committee shall be elected no later than January of even-numbered years and shall present a list of candidates at the _____ (*month*) meeting.
- b. Additional nominations may be made from the floor at the _____ (*month*) meeting, provided the consent of the nominee shall first have been obtained.

Section 2. Election and Installation

- a. Election shall be by ballot and requires a majority vote of members present at the _____ (*month*) meeting of even-numbered years.
- b. Chapter officers are installed at the _____ (*month*) meeting.

Section 3. Duties of the chapter officers shall be as designated in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated, and the Georgia _____ Chapter Policies and Procedures Manual.

ARTICLE VIII—COMMITTEES

Refer to ARTICLE VIII, Section 3 in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated, and the Georgia _____ Chapter Policies and Procedures Manual.

Section 1. The following shall be designated as standing committees of Georgia _____ Chapter: AΔK Month, altruistic, budget, bylaws, fraternity education, membership, nominating, and ... *(List additional committees specific to the chapter. If chapter has no other standing committees to list, put a period after "nominating".)*

- a. Standing and special committees and their chairmen, except the nominating committee, which is elected by the members, shall be appointed by the chapter president following her election in the spring of even-numbered years or when the committee is established.
- b. A majority of members present at a regular business meeting or the chapter executive board may establish additional standing and special committees.

Section 2. Duties of the chapter committees shall be as designated in the Georgia _____ Chapter Policies and Procedures Manual.

ARTICLE IX—INTERNATIONAL CONVENTION

Refer to ARTICLE IX in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated.

ARTICLE X—INTERNATIONAL COUNCIL OF PRESIDENTS

Refer to ARTICLE X in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated.

ARTICLE XI—REGIONS AND REGIONAL CONFERENCES

Refer to ARTICLE XI in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated. Georgia _____ Chapter is in the Gulf Region, one of the seven regions in Alpha Delta Kappa.

ARTICLE XII— STATE CONVENTION

Refer to ARTICLE XII in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated, and the Georgia Bylaws, for information and number of chapter delegates to the state convention.

ARTICLE XIII— STATE COUNCIL OF CHAPTER PRESIDENTS

Refer to ARTICLE XIII in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated, and the Georgia Bylaws.

ARTICLE XIV—DISTRICTS

Refer to ARTICLE XIV in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated, the Georgia Bylaws, and the Georgia Policies and Procedures Manual for district purposes and guidelines

Section 1. The state executive board has established 10 districts to provide a vital link between the chapters and the state.

- a. Georgia _____ Chapter is in the _____ District.
- b. The district meets in _____ (month/s or season/s) of _____ (even- or odd- numbered years OR each year).

ARTICLE XV—CITY/AREA COUNCILS OF CHAPTER PRESIDENTS

Refer to ARTICLE XV in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated. See also the Georgia Bylaws. Georgia does not currently have city/area councils of chapter presidents.

ARTICLE XVI—CHAPTER MEETINGS

Refer to ARTICLE XVI in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated.

Section 1. Georgia _____ Chapter meets (*Write the day and months; for example, the second Tuesday of each month, September- May*) unless otherwise approved by the chapter executive board.

- a. Joint meetings, such as celebrating Founders' Day programs in October, are encouraged with another chapter or other chapters or the district or the city/area council of chapter presidents.
- b. A quorum of _____ (*specific number*) members is required to transact business at Georgia _____ Chapter meetings.

ARTICLE XVII—CHAPTER BYLAWS

Refer to ARTICLE XVII in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated, and the Georgia Bylaws.

Section 1. The chapter shall adopt bylaws and/or policies and procedures manual which must be in compliance be in compliance with the International Constitution and Bylaws and the Georgia Bylaws and/or the Georgia Policies and Procedures Manual. Each biennium, Georgia _____ Chapter bylaws chairman shall send, for certification, a current copy of the chapter bylaws or the official policy statement, from the Georgia _____ Chapter Policies and Procedures Manual, that satisfies the requirement of the Internal Revenue Service for states of the United States of America and the Commonwealth of Puerto Rico, to the chairman of the state bylaws committee by March 15 of odd-numbered years.

ARTICLE XVIII—PUBLICATIONS

Refer to ARTICLE XVIII in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated, and the Georgia Bylaws.

ARTICLE XIX—PARLIAMENTARY AUTHORITY

Refer to ARTICLE XIX in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated.

ARTICLE XX—SUSPENSION OF BYLAWS

Refer to ARTICLE XX in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated.

ARTICLE XXI—AMENDING OF BYLAWS

Refer to ARTICLE XXI in the current Bylaws of The Alpha Delta Kappa Sorority, Incorporated.

Section 1. Chapter bylaws may be amended by a two-thirds (2/3) vote of the members present at a regular business meeting provided that a copy of the proposed amendments shall have been provided to all members at least thirty (30) and not more than ninety (90) days prior to the meeting at which the proposed bylaws amendments will be considered for adoption.

- a. A copy of proposed amendments to Georgia _____ Chapter Bylaws shall be provided to all members in _____ (*month*) of _____ (*odd- or even-*) numbered years. In _____ (*month*), the proposed amendments are considered and amendments to the chapter bylaws are adopted.
- b. Unless otherwise provided prior to its adoption or in the motion to adopt, an amendment to these bylaws shall become the law of Georgia _____ Chapter at the close of the meeting at which it shall have been adopted.

Amended (*Write "month" and "year"*)