



## **Officer/Committee Chairman Report**

**Name Mickie Bateman/ Ellen Harris**

**Position Albany District Co-Chairs**

**Date Aug. 17, 2021 (since 3/25/21)  
updated April 14, 2022**

### **Officer Responsibilities**

Shared correspondence and sent email reminders to Albany District officers and Albany District chapter presidents. Sent Albany District newsletters (August 2021, January 2022, February 2022). Phone calls made as needed.

Provided guidance to chapter officers in the Albany District as needed.

Coordinates with Georgia Temples, Albany District treasurer, and other officers as needed.

Participated in state officer/committee meetings on April 16, 2021, September 18, 2021 (Zoom). Also attended State District Chairmen meeting January 22, 2022 (Zoom).

Sent cards on behalf of Albany District.

Maintains a file for each Albany District Chapter.

Worked with Norma on checklist of Albany District newsletters, minutes, etc.

Organized and conducted (Zoom) Albany District Budget Committee Meeting January 25, 2022.

Planned and conducted (Zoom) Albany District Executive Board Meeting February 3, 2022.

Planned and conducted Albany District Meeting February 5, 2022 (in person and Zoom). Prepared agenda, programs, decorations, favors, and MANY MORE THINGS involved with an in person meeting.

### **Conferences and Conventions**

Attended the virtual Executive Board Meetings on April 16, 2021, September 18, 2021, and State District Chairman meeting on January 22, 2022.

Attended virtual Fun Day April 17, 2021.

Attended the virtual International Convention in July 2021.

Will attend State Convention April 22-24, 2022.

Will attend State Executive Board Meeting April 22, 2022.

### **Other Activities**

Serves on several committees for local Beta Rho Chapter.

Consults with Beta Rho Chapter officers.

Attends Beta Rho Chapter gatherings.

Submitted Beta Rho's Altruism Report.

Submitted Albany District Scholarship picture and write up to Lee County Ledger.

Submitted Alpha Delta Kappa Month proclamation signing by Leesburg Mayor picture and write up to Lee County Ledger.

Attended zoom mentors meeting (April 6, 2022) with Debbie Clark.

### **Closing Statement/Goal**

We will continue to work closely with the chapters in the Albany District to build communication and a relationship with each chapter and its members. We will stay informed and help the chapters in the Albany District as best we can. I have found that we are helping each other in "Connection Possibilities".

As we close this biennium I will prepare a thumb drive with helpful documents to pass on to the next Albany District Chairman (which is Lori Carnine).