

GEORGIA ALPHA DELTA KAPPA**STATE SCHOLARSHIP GUIDELINES**

ARTICLE I – PURPOSE

Georgia Alpha Delta Kappa shall have as its altruistic project a scholarship fund for the purpose of aiding students who are pursuing a college degree. The student should be attending school as a full-time student.

ARTICLE II – FINANCES**Section 1: Fees**

This project shall be financed by a fee paid by each chapter member of Georgia Alpha Delta Kappa. Donations shall also be accepted.

- A. Scholarship fees shall be paid to the chapter treasurer.
- B. The chapter treasurer shall send the scholarship fees from her chapter to the vice president for scholarships.
- C. Scholarship fees to the Georgia Alpha Delta Kappa scholarship fund shall be payable by January 1 of each year and shall be delinquent after January 31.
- D. Donations may be sent to the vice president for scholarships at any time during the biennium.

Section 2: Disbursements

The number of students receiving scholarships and the amount of money to be issued shall be the decision of the scholarship committee and the executive board, however the scholarship award amount is typically \$1500. The decision shall be determined by the following:

- A. cash reserve in the scholarship treasury.
- B. chapter nominations from the designated district.

ARTICLE III – COMMITTEE**Section 1**

- A. state president
- B. state vice-president for scholarships
- C. chairmen of the two districts designated to select recipients of the state scholarship during the current biennium. The district chairmen shall serve both years of the biennium.
- D. two members appointed by the state president.

Section 2

The vice president for scholarships shall:

- A. receive scholarship fees and donations.
- B. serve as chairman of the scholarship committee.
- C. communicate with and receive applications from chapters in the designated district.
- D. forward copies of applications and adjudication forms to committee members.

- E. present the names and qualifications of the applicants and the scholarship committee’s recommendations to the executive board.
- F. arrange for a personal conference with the applicant and the scholarship committee if needed.
- G. keep a record of students receiving the scholarship and present the record to the next vice president for scholarships for future history.
- H. update the state scholarships archives.

ARTICLE IV – DISTRICT ROTATION

Scholarships shall be awarded by districts in the following rotational order:

2022-2023	Marietta	2028-2029	Heart of Georgia
2023-2024	Atlanta	2029-2030	Albany
2024-2025	Decatur	2030-2031	Augusta
2025-2026	Golden Isles	2031-2032	Athens
2026-2027	Columbus	2032-2033	Marietta
2027-2028	Dalton	2033-2034	Atlanta

Please note the years listed are the years the scholarship will be paid. Applications from that district will be the preceding year. For example, during the year 2022-2023 applications will be accepted from the Marietta District. Scholarship recipients from the Marietta District will receive their scholarship for the following school year, 2023-2024.

ARTICLE V – QUALIFICATION OF RECIPIENTS

Section 1: Students

- A. A student nominated for a Georgia Alpha Delta Kappa scholarship shall be a high school senior or college/university student with at least a B academic average and of high moral character. The scholarship recipient should be a full-time undergraduate or graduate student.
- B. A chapter, rather than an individual in the designated district, must recommend a student for consideration as a scholarship recipient. No chapter may submit more than one name. If needed, each district will have a process for sharing name(s) of qualified nominee(s) from chapter(s) who have more than one nominee with chapter(s) who do not have one. A chapter which is not in good standing because of nonpayment of any dues or assessments shall not be eligible to recommend a student.
- C. A chapter recommending a recipient must screen carefully and be sure the student plans to complete the college/university year. The recipient or the recommending chapter could be expected to refund the amount of financial aid received unless the recipient was providentially hindered. Each recipient of the scholarship will be advised of this stipulation upon the award of the scholarship. Should the recipient not complete the academic year, appropriate action will be determined by the executive board.
- D. The student must have made application to or be attending an accredited college/university. Preference shall be given to:
 - 1. students preparing to teach.
 - 2. daughters, sons, and grandchildren of Alpha Delta Kappa members.
 - 3. Alpha Delta Kappa members without regard to district.

Section 2: Members of Georgia Alpha Delta Kappa

- A. Any members of Georgia Alpha Delta Kappa, without regard to district, who takes a leave of absence from her regular professional position to study for an advanced degree, may become the recipient of the state scholarship. She must have been a member in good standing for four (4) years.
- B. No scholarship will be awarded to any member of an Alpha Delta Kappa family until at least three years have elapsed since a family member was the recipient of a Georgia Alpha Delta Kappa scholarship.
- C. An Alpha Delta Kappa member receiving the State Scholarship is not eligible for the Presidents' Scholarship during the same year.

ARTICLE VI – APPLICATION

Section 1: Student Application

- A. An application form, prepared by the scholarship committee, shall be sent to the chapter presidents in the designated districts by October 31. All requested information concerning the student must be returned to the vice president for scholarships no later than March 1.
- B. For consideration, the scholarship committee shall require:
 - 1. A letter of recommendation from the recommending chapter.
 - 2. A completed form.
 - 3. A letter from the applicant telling of activities and plans.
 - 4. High school or college/university transcripts and/or other vital records.
 - 5. A copy of the letter of acceptance from the college/university. (High School Seniors Only)
 - 6. Three letters of recommendation:
 - a. one from the high school counselor or the college/university academic advisor.
 - b. one from a person outside the family who knows the student.
 - c. one from a current or former teacher.
- C. All records of qualifications and letters of recommendation must be kept on file with the vice president for scholarships for two years.

Section 2: Members of Georgia Alpha Delta Kappa Application

- A. An application form, prepared by the scholarship committee, shall be sent by the vice president for scholarships to members requesting the application.
- B. For consideration, the scholarship committee shall require:
 - 1. A letter of recommendation from the member's chapter.
 - 2. A completed application form.
 - 3. A letter from the applicant stating the purpose of pursuing higher education, honors received, and the applicant's involvement in professional and civic organizations.
 - 4. College/university transcripts and/or other vital records.
 - 5. Two letters of recommendation:
 - a. one letter from a current or immediate past administrator or supervisor.
 - b. one letter from a person outside the family who knows the applicant.

- C. All records of qualifications, application and letters of recommendation must be kept on file with the vice president of scholarships for two years.

ARTICLE VII – OBLIGATIONS OF THE SCHOLARSHIP RECIPIENT

Section 1: Submit school calendar and registration dates to the vice president for scholarships 4-6 weeks prior to the college/university registration day.

GEORGIA ALPHA DELTA KAPPA
STATE SCHOLARSHIP APPLICATION FORM
HIGH SCHOOL SENIOR OR COLLEGE STUDENT

Complete and return to your nominating Alpha Delta Kappa chapter by February 1.

Name _____ Telephone _____

Address _____

Email _____ Parents' Name _____

Address _____

High School attended/attending _____ **High School GPA** _____ (min 3.0)

High School activities and organizations in which you participated* _____

College/University planning to attend _____

College currently attending _____ **College GPA** _____ (min 3.0)

College/University activities and organizations in which you participated * _____

College/University honors and awards received * _____

High School activities and organizations in which you participated * _____

Church and Community activities * (For all applicants) _____

Give any other information you would like considered _____

*Attach separate page, if necessary

THE HIGH SCHOOL SENIOR OR COLLEGE STUDENT APPLICATION SHOULD INCLUDE:

- | | |
|---|--|
| 1. A letter of recommendation from the sponsoring chapter. | 4. A copy of the college/university acceptance letter. |
| 2. A completed application form. | 5. A recent photograph (wallet size). |
| 3. A letter from the applicant indicating activities and plans. | |

HIGH SCHOOL SENIOR:

6. **OFFICIAL** High School transcript including GPA.
7. Three letters of recommendation:
 - a. one from high school counselor
 - b. one from current or former teacher.
 - c. one from a person outside of the family who knows the student.

COLLEGE STUDENT:

6. **OFFICIAL** College transcript including GPA.
7. Three letters of recommendation:
 - a. one from college academic advisor.
 - b. one from a current or former professor.
 - c. one from a person outside of the family who knows the student.

The chapter president will review and mail the completed application packet **postmarked by March 1st** to the VP for Scholarships whose address can be found in the state directory or on the GA AΔK website.

Signature of Applicant

Date

APPENDIX A

High School Senior or College Student Adjudication Form GEORGIA ALPHA DELTA KAPPA

The State Scholarship was established to aid students who need financial assistance while securing a college education. Qualifications of recipients include:

1. An undergraduate or graduate student with at least a B academic average and of high moral character.
2. The student must be recommended by a chapter within the district for which the scholarship is being awarded.
3. The student must have made application to or be attending an accredited college/university.
4. Preference will be given to students preparing to teach; daughter, sons, and grandchildren of Alpha Delta Kappa members; and Alpha Delta Kappa members without regard to district.
 - Letter of recommendation from the sponsoring chapter.
 - Completed application form.
 - Letter from applicant indicating activities and plans.
 - Official high school or college transcript including GPA (minimum 3.0).
 - College acceptance letter. (High School Seniors Only)
 - Recommendation letter from high school counselor or academic college/university advisor.
 - Recommendation letter from a person outside the family.
 - Recommendation letter from a current/former teacher or professor.
 - Recent photograph (wallet size).

Notes for reference:

Name _____ Chapter _____

Current Member Application

*Complete and return to State Vice President for Scholarships postmarked by **March 1.***

Name _____ Telephone _____

Address _____

Email _____ Date of AΔK Initiation _____

GPA (Minimum 3.0) _____

College/University planning to attend/attending _____

Degree Pursuing _____

Previous college(s) attended:

_____ Degree _____

_____ Degree _____

THE MEMBER APPLICATION SHOULD INCLUDE:

1. A letter of recommendation from the member's chapter.
2. A completed application form.
3. A letter from the applicant stating the purpose of pursuing higher education, honors received, and the applicant's involvement in professional and civic organizations.
4. Current official college/university transcript including GPA.
5. Two letters of recommendation:
 - a. one from a current or immediate past administrator or supervisor.
 - b. one from a person outside the family who knows the applicant.
6. A recent photograph (wallet size).

The chapter president will review and mail the completed application packet **postmarked by March 1** to the vice president for scholarships whose address can be found in the state directory or on the Georgia AΔK website.

Signature of Applicant

Date

APPENDIX A

State Scholarship Member Adjudication Form GEORGIA ALPHA DELTA KAPPA

The State Scholarship was established to aid members of Georgia Alpha Delta Kappa who need financial assistance while pursuing an advanced degree. Qualifications of recipients include:

1. Member must take a leave of absence from her regular professional position to study for an advanced degree.
2. She must have been a member in good standing for four (4) years.
3. No scholarship will be awarded to any member of an Alpha Delta Kappa family until at least three (3) years have elapsed since a family member was the recipient of a Georgia Alpha Delta Kappa Scholarship.
4. An Alpha Delta Kappa member receiving this state scholarship is not eligible for the presidents' scholarship during the same years.
 - Letter of recommendation from the member's chapter.
 - Completed application form.
 - Letter from the applicant stating the purpose of pursuing higher education, honors received and the applicant's involvement in professional and civic organizations.
 - Official current college/university transcript including GPA (minimum 3.0).
 - Recommendation letter from a current or past administrator or supervisor.
 - Recommendation letter from a person outside the family.
 - Recent photograph (wallet size).

Notes for reference:

Name _____ Chapter _____