

Fraternity Education April 2026
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Alpha Delta Kappa Protocol



Directions:

- Prepare a copy of the flower pot for each member.
- Give each member two stickers: 1 star and 1 heart.
- Share the information in the following pages. Have members take notes.
- Ask members to place the:
 - star sticker on the flower that indicates something new she learned about Protocol.
 - heart sticker on the flower that makes Alpha Delta unique.
- If time permits, tally the stars and the hearts using the grid below:

Tally Sheet:

Stars (New Learning):	Hearts (Makes ADK Unique)
Etiquette:	Etiquette:
Code of Ethics:	Code of Ethics:
Badge:	Badge:
Introductions:	Introductions:
Speakers:	Speakers:
Respect:	Respect:

Information Shared:

Etiquette:

- Protocol is a pattern of behavior which is accepted as the most desirable way to show recognition and honor to those in positions of leadership.
- Gives dignity and pride to Alpha Delta Kappa.
- Shows respect and courtesy to our members.
- Fosters fraternal fellowship.

Code of Ethics:

- 4 basic principles that apply to all members in Alpha Delta Kappa.
- 1. Selection of Members: Members determined by her qualifications as a teacher.
- 2. Initiation of Members: Dignified ceremony using the rituals of Alpha Delta Kappa.
- 3. Fraternal Growth: Members are free to express their impressions; use proper channels of communication; NO personal gain from Alpha Delta Kappa.
- 4. Organizational Relationships: Foster professional and social relationships with other organizations.

Badge:

- Worn properly over the heart.
- On professional attire; on jacket or outer apparel that is considered part of an ensemble.
- Never worn on formal attire.
- Only one guard is worn at a time. All members wear the gold K guard.
- There is an International badge available.
- International Chapter Members, Past and Present, wear the K guard with pearls.
- International President wears a badge set with emeralds and a K guard with pearls, which is passed on to the next IP.
- International Executive Board Chairman wears a badge set with amethysts and a K guard with pearls, which is passed to the next IEB Chairman.

Introductions:

- Rise when a Grand Entrance begins; remain standing until all persons in the procession are seated.
- Rise & applaud when an International President or International Representative is introduced.
- Rise only once in her honor at the function.
- When S/P/N President is a guest, rise & applaud when introduced.
- Current officers take precedence over past officers.
- All expenses paid by those issuing the invitation.

-First names are used on all levels of Alpha Delta Kappa.

Speakers:

-Written invitation with date, time and place of event.

-Subject of and time allotted for address.

-Proper dress for the function.

-Assign a host; accompany guests from hotel room to meeting rooms or convention center.

-Airport pick up, if necessary.

-Gift, if appropriate.

-Send thank you note.

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Respect:

-"Do unto others."

-Attend Chapter, District, State, Regional, and International functions.

-Always help and support others...never allow an ADK member to "fail."

-Once an ADK sister..always an ADK sister! (Alpha & Omega)

Protocol provides a plan to follow.

Protocol is common courtesy and the "glue" of Alpha Delta Kappa.

Protocol makes us unique and fosters the bonding among our members.

Protocol, when followed by all members, allows Alpha Delta Kappa to continue to grow professionally, socially, and as an organization.

Annie Brindle & Karen Gibson, Georgia Beta Phi